OFFICIAL

Attachment 1.2-C - Professional Medical and Supporting Staff

State of Connecticut

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Professional Medical and Supporting Staff

Director Welfare Medical Care Administration

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- 1. Administrative responsibility of Medical Care Unit.
- 2. Administrative responsibility for Planning, Developing, and implementing all Title MIX, State and Federal Medical Programs.
- 3. Assists Commissioner and Deputy Commissioner in areas involving medical care.

Ass't Director Welfare Medical Care Administration

- 1. Administrative responsibility for functional control of Medical Care Unit.
- 2. Assists the Director in planning, developing, and implementing all Title XIX, State and Federal Medical Programs.

Social Worker (In capacity of Ass't Medical Coordinator)

- 1. Complete responsibility of all field activity involving General Hospitals, State Hospitals, Skilled Mursing Facilities, Intermediate Care Facilities and related areas.
- 2. Assists the Director and Ass't Director in developing and implementing medical programs.

Chief Medical Social Services

- 1. Assists the Director and Ass't Director in planning, developing, and implementing all medical programs.
- 2. Assists in the interpretation of State and Federal Laws, developes and writes manual material relating to Title XTX and the medical assistance program.

Chief of Medical Services (3/1: Time State Employee)

- 1. Supervises review operations of seven contract Medical Consultants.
- 2. Reviews and supervises review of all requests for prior authorizations for Medical Services, Prosthetic devices, Diet requests, Transportation requests, AD MD ADC incapacity redical reviews, Psychiatric services, and requests for placement in Special or Cut of State institutions.

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Medical Consultants - 8 on contract

- 1. Review request for prior authorization as listed above for Medical need of service.
- 2. Review medical information to determine medical eligibility for AD ND and ADC incapacity programs.
- 3. Reviews Hospital Bills (N-285) and requests for Extended Hospital Stay (N-609).

Senior Medical Consultant (Time State Employee)

- 1. Supervises Review operations involving Hospitals, Skilled Mursing Facilities, and Intermediate Care Facilities. Besides himself the unit has 3 Doctors, 3 Registered Murses, and a Medical Social Work Consultant.
- 2. Review of all Hospital Bills, requests for Extended Hospital Stays, Admissions to S.N.F. and review for continuation of need (requires on sight review for quality and level of care).

Medical Consultants - 2 on contract

1. Onsight Patient Review in Skilled Nursing Facilities (and Intermediate Care Facilities in the near future) for quality and level of care. (Mandated by Federal Government)

Registered Hurses - 3 on contract

- 1. Onsight review of all Title XTX patients in Skilled Mursing Homes (and I.C.F.'s in the near future) for quality and level of care.
- 2. Recording and reporting results of reviews.

Medical Social Work Consultant

- 1. Works with Patient Review Teams in onsight reviews for quality and level of patient care in Skilled Mursing Facilities.
- 2. Arranges for movement of patients when lesser level of care is determined or Facility closes or changes license.
- 3. Records and reports activity.

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Pharmacist

- 1. Spromvises and reviews all areas involving Drugs.
- 2. Acts as consultant to Patient Review Teams doing onsight reviews.
- 3. Plans and developes Title XIX and Medical Assistance Drug Programs.
- 4. Does onsight audits of Pharmacies.

Pharmacist

- 1. Reviews drug billings and Doctor billings which involve dispensing / of Drugs.
- 2. Does onsight Audit of Drug Stores.

Dental Consultant

- 1. Reviews all dental requests for prior authorization (W-507).
- 2. Plans and developes programs involving dental procedures.

Optometric Consultant

- 1. Reviews all requests for prior authorization for Eye Glasses.
- 2. Plans and developes programs involving Optometric procedures.

Steno II

- 1. Transcriptionist, Typist
- 2. Sorting and distributing mail
- 3. Distribution of prior authorization forms
- 4. Recording approvals and disapprovals
- 5. Filing
- 6. Maintainence of Attendance Records
- 7. Answering Telephone
- 8. General Secretarial duties for Unit

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2DA LICHNERS

2DA NAONE

4DA SIVERSTEIM

5DA ROSENDERS

LDR CHABRAI

7 DR ZIMMERMAN 11 HETEN PLASEON
2 FRANK PROJECT
3 FERRY SPACES
4 BORT WHIS
5 THEM BETTONN REMISTERED PINEMACIST 14 MEYER ROSENKRANTE DR HARRY GERNAN DENIAL CONSULTANT 6. WIMM TERMINI TO CLEPP KUNSA RAYMOND CHARINA DR C. B. HILL

Optomotrie Consultant 8. ONNIE BRICK BUT FINE Admit STRUCT. Weiters LOANNAE LEMEGADO Chief-Matiscont Service FIELD OFFICE MENICAL CAMULTANTS Estant. RICHARD ZIEFTE MENCAL SCOLAL VIETAS CONSULTANT DR. JOHN MARTIN Chius Niemman MD St. NICK CONSULTANT · Alexander DR. BASSICRU TO SHOW THE TO BE Philsred MEdical Consultant IDR. 911R 2DR. RICH 3DR. W. MARTIN MANGAREN FLANAGAN ASSE AND COORDINATER Cait 7-1-73 REPORTE VERRENGIA CLERKS DEBI DANIETS PATRICIA BELLEN LOUISE HESIN REGISTERED KINSES MAINTICH SIONI IDETONIES WATTING ISUNIA GOLDERD October 1973

Typist II

- l. Typing
- 2. Recording and distributing prior authorizations for Dental Consultant

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3. Filing and answering telephone

Typist II

- 1. /Typing
- 2. Sets up and maintains medical packets for IRT AD ND- ADC Incapacity.
- 3. Distributes completed MRT packets
- 4. Answers telephone
- 5. General Clerical duties for Unit

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